



Record of members present and business transacted at meeting held on 3rd June, 2014 at 9:30am, in the Commissions Secretariat Conference Room, Corporate Centre.

Members Present

Mr. Lemuel Hurlston	-	Acting Chairman
Mrs. Andrea Bryan	-	Member
Ms. Deanna Lookloy	-	Member
Mrs. Stacey van Develde	-	Member

Apologies

Mrs. Dorothy Crumbley	-	Member
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Others Present

Mrs. Kirsten Houghton	-	Legal Advisor to the CSAC
Mr. Jeremy Durston	-	Paralegal, Campbell's
Ms. Deborah Bodden	-	Manager, Commissions Secretariat (by phone)

Confirmation of Previous Minutes

The minutes of 15 April 2014 were previously confirmed via round robin e-mail.

New Appeals

- Appeal 005/2014

For the record it is noted that the Chairman Donnie Ebanks recused himself from this matter as his former role of Deputy Governor placed him in a relationship of close proximity with both parties. He will continue to recuse himself from any meeting or matter which relates to this appeal. In addition, in advance of the meeting the Acting Chairman Lemuel Hurlston declared that he had a prior supervisory relationship with the appellant's wife when they both worked for the Cayman Islands Government. While Mr. Hurlston does not in any way believe that this former relationship would impact his ability to consider the appeal based on its merits both parties were contacted and the information disclosed. Neither party had any objections to Mr. Hurlston acting as Chairman during this appeal.

The CSAC reviewed the Appeal documents submitted by the appellant in order to establish whether the material passed the threshold tests as set out in sections 54(1) and (2) of the PSML in order that the Appeal may be accepted. Following the receipt of legal advice on the matter the CSAC agreed that it would contact both the Appellant and the Respondent Chief Officer in order to obtain arguments regarding the threshold test it applied to section 54(1) and to ascertain

further information regarding the matter and also regarding the documentation the Appellant has relied on to submit the appeal. Both parties were given 10 calendar days to respond to the CSAC's request for information.

Actions

- Draft correspondence to the appellant in Appeal 005/2014 (Secretariat); and
- Draft correspondence to the relevant Chief Officer in Appeal 005/2014 (Secretariat).



Lemuel Huriston
ACTING CHAIRMAN
CIVIL SERVICE APPEALS COMMISSION