



*Promoting Fairness,
Equity and Consistency.*

Record of members present and business transacted at meeting held on 22 November 2017 at 2:13pm in the Commissions Secretariat Conference Room, Artemis House.

Members Present

| | | |
|-------------------------|---|----------|
| Mr. Donovan Ebanks | - | Chairman |
| Ms. Deanna Look Loy | - | Member |
| Mrs. Stacey van Develde | - | Member |
| Mr. Colin Ross | - | Member |
| Mrs. Vicki Hulse | - | Member |

Apologies

| | | |
|-----------------------|---|--------|
| Mrs. Sheena Sigsworth | - | Member |
|-----------------------|---|--------|

Others Present

| | | |
|--------------------|---|----------------------------------|
| Ms. Deborah Bodden | - | Manager, Commissions Secretariat |
| Ms. Lise Hurlstone | - | Administrator/Analyst |
| Ms. Sheila Alvarez | - | Administrator/Analyst |

Confirmation of Previous Minutes

The minutes of the meeting held on 16 March 2017, and the Records of Decisions for CSAC Appeals 004/2017 and 005/2017 were confirmed.

New Appeals

- Appeal 007/2017

Members considered the appeal form and supporting documents and agreed to accept the appeal for determination on the basis that the submissions may provide evidence that the Chief Officer acted unfairly or in a biased manner, and/or acted in a manner inconsistent with the requirements of Part VII of the PSML, during a recruitment exercise.

In accordance with its policies and procedures, the Commission agreed to notify the Appellant and Respondent that the appeal has been accepted and to forward the appeal form and supporting documentation to the Respondent's attention to provide a response.

Any Other Business

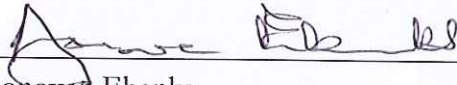
- Proposed Claim for Judicial Review

The Commission discussed a proposed claim for judicial review submitted on 9 November 2017 by the legal representative for the Appellant in CSAC Appeal 005/2017. The

Commission directed the Secretariat to secure a legal opinion from the Commission's retained counsel and Members agreed to proceed according to counsel's advice.

Actions

- The Secretariat was asked to:
 - draft correspondence to the Respondent and Appellant in Appeal 007/2017 for the Chairman's review; and
 - follow-up with Commission's legal representative regarding the proposed judicial review.



Donovan Ebanks
CHAIRMAN
CIVIL SERVICE APPEALS COMMISSION