



Record of Members Present and Business Transacted at Meeting held on 6<sup>th</sup> December, 2012 at 3:30pm, in the Commissions Secretariat Conference Room, Corporate Centre.

### **Members Present**

Ms Sharon Roulstone	-	Chairman
Ms Andrea Bryan	-	Member
Mr. Richard Coles	-	Member
Mr. Lemuel Hurlston	-	Member

### **Others Present**

Ms. Deborah Bodden	-	Manager, Commissions Secretariat
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### **Outstanding Business**

- There was no outstanding business to discuss.

### **Outstanding Cases**

- Judicial Review  
It is noted that a judicial review (filed by the Chief Officer) stemming from an appeal heard in 2011 continues to be pending.
- Appeal 003/2012  
It is further noted that the Appeal Hearing in respect of Appeal 003/2012 was heard on 26 September, 2009 and a ruling released on 19 October, 2012.

### **New Business**

- There was no new business to discuss.

### **New Cases**

- Appeal 005/2012  
The Commission refused this appeal as it had no jurisdiction in this matter which was an appeal made against a decision made by a Head of Department. The appellant was notified upon submission of the appeal that he must appeal his HoD's decision to his Chief Officer before appealing to the CSAC. The CSAC will reiterate this in writing to the appellant.
- Appeal 006/2012  
The Commission refused this appeal as the submission was not made on grounds which the CSAC had jurisdiction. The appellant will be notified that the CSAC is empowered only to

review the process by which the Chief Officer ultimately comes to a decision, not the decision itself.

Actions

- Draft correspondence to the appellants in Appeals 005/2012 and 006/2012.